



DADE COUNTY BOARD OF COMMISSIONERS WORKSHOP MEETING

Thursday, January 7, 2016
6:00 p.m.

Board of Commissioner's Public Meeting Room ~ Suite 259
Dade County Government Administrative Building
71 Case Avenue
Trenton, Georgia 30752

MINUTES

This document was unanimously approved by the Board of Commissioners at a regular meeting held on February 4, 2016. Clerical error or Scrivener's error is an error due to a minor mistake or inadvertence and not one that occurs from judicial reasoning or determination. Typographical errors or the unintentional addition or omission of a word, phrase, or figure in writing or copying something on the record are all examples of clerical or scrivener's error. Such an error is made by mistake and not purposely and so should be readily remedied without objection. Any such error(s) made is not binding on the county or any officer.

Ratified by Commissioner's: February 4, 2016

CALL TO ORDER

Chairperson/County Executive Ted M. Rumley called the meeting to order at 6:00 p.m.

ROLL CALL COMMISSIONERS

Ted Rumley, Chairperson/County Executive	PRESENT
Robert Goff, Vice Chairman/Commissioner (District 3)	PRESENT
Mitchell Smith, Commissioner (District 1)	PRESENT
Scottie Pittman, Commissioner (District 2)	PRESENT
Allan Bradford, Commissioner (District 4)	PRESENT

COUNTY STAFF

Robin Rogers, County Attorney	PRESENT
Don Townsend, Clerk to the Board of Commissioners	PRESENT
Rebecca Jones, Deputy Clerk	PRESENT

WORKSHOP

1. Approval of agenda (ADOPTED AS AMENDED ~ APPROVED UPON ADOPTION OF THE CONSENT AGENDA)
The Chairman called for any changes to the workshop or regular agenda. Hearing none Chairman Rumley called for approval of the agenda by polling each Commissioner whereas the board unanimously agreed to add the amended agenda to the consent agenda for final approval during the regular meeting.
2. Approval of previous meeting(s) minutes (SPREADED ON THE MINUTES UPON ADOPTION OF THE CONSENT AGENDA)
The Chairman announced the reading from minutes of the December 3, 2015 workshop and regular meeting. The minutes are public record and available for review during normal business hours in the Office of County Clerk located inside the Dade County Commission office in the Administrative building. Chairman Rumley called for approval of the minutes by polling each Commissioner whereas the board unanimously agreed to add all minutes being considered to the consent agenda for final approval during the regular meeting.
3. Review Personnel Status Report (SPREADED ON THE MINUTES UPON ADOPTION OF THE CONSENT AGENDA)
Chairman Rumley called for questions or any changes pertaining to the personnel status report. Hearing none Chairman Rumley called for approval of the personnel status report by polling each Commissioner whereas the board unanimously agreed to add this report to the consent agenda for final approval during the regular meeting.
4. Board Appointments and/or Proclamations (*if any*)
There were no appointments or proclamation recommended.
5. Approval of SPLOST / Capital Equipment (*if any*)
 - a. Pictometry International Corp. – Paula Duvall & Alex Case (TABLED)
An aerial imagery flight to provide 3 inch resolution both oblique (side view) and ortho (top view) was discussed in detail by Paula Duvall and Alex Case. Chairman Rumley called for approval of this SPLOST expense by polling each Commissioner whereas the board unanimously agreed to table this expense for a later date. No other official action was taken.
 - b. NovaCopy, Inc. – Copiers and printers (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)
New copier/printer contracts with NovaCopy totaling \$29,912.49 in capital expenditures from SPLOST vs. using the general fund. Chairman Rumley called for approval of this SPLOST expense by polling each Commissioner whereas the board unanimously agreed to add this expense to the consent agenda for final approval during the regular meeting.
 - c. Road & Bridge Construction Projects (INFORMATION ONLY)
Declaration of Local Emergency due to an event of critical significance caused by flooding on December 25, 2015. Chairman Rumley has the authority to declare such an event and no poll was taken. No other official action was required to be taken.

6. Notice of Rate Adjustment by Republic Services to Transfer Station's Disposal Costs (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley called on Ms. Monica Moseley, Municipal manager of Republic Services to discuss the next agenda item. Ms. Moseley discussed the notice of rate adjustment to Dade County from Republic Services pursuant to Section 4 Disposal Fees of the September 30, 2015 agreement for Solid Waste Transportation and Disposal Services. The rate will increase from \$25.75 per ton plus any federal, state or local taxes, fees and assessments to \$26.76 per ton and all applicable fees effective February 1, 2016. Chairman Rumley called for approval of the rate adjustment by polling each Commissioner whereas the board unanimously agreed to add this report to the consent agenda for final approval during the regular meeting.

7. FY2015 Audited Financials (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley called on Mr. Jason Martin of Henderson, Hutcherson & McCullough the County's CPA Firm to discuss the next agenda item. Mr. Martin provided an overview of the audited financial of Dade County for period ending June 30, 2015; whereas he reported the firm had issued a clean opinion and there were no yearend findings to report. Chairman Rumley called for approval of the rate adjustment by polling each Commissioner whereas the board unanimously agreed to add this report to the consent agenda for final approval during the regular meeting. A copy of this report is attached to these minutes and made a part of the official record.

8. Resolution (R-01-16): 2016 Qualifying fees for local elected offices (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of resolution (R-01-16) to set qualifying fees for general primary and general election and cause the qualifying fees to be published in the County's legal organ. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-01-16) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

9. Resolution (R-02-16): Tax anticipation note for calendar year 2016 (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of resolution (R-02-16) to obtain a Line of Credit – Tax Anticipation Loan for up to \$800,000. This line of credit – tax anticipation loan would be obtained from a local bank at the lowest interest per annum included any loan fees to be repaid from anticipated tax revenues on or before December 31, 2016. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-02-16) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

10. Resolution (R-03-16): Federal/State compliance updates to Co. Employees' Handbook (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of resolution (R-03-16) to update the County's employee handbook for Federal/State compliance updates. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-03-16) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

11. Resolution (R-04-16): Designation of County Legislative Coordinator for ACCG (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of resolution (R-04-16) to appoint the Dade County Legislative Coordinator (CLC) for ACCG. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-04-16) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

12. Resolution (R-05-16): Recommendation of Sex Offender Proximity Restrictions to Legislators (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of resolution (R-05-16) for the recommendation of sex offender proximity restrictions to Legislators. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-05-16) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

13. Resolution (R-06-16): Municipal Audit Professionals, LLC – extension of services agreement (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of resolution (R-06-16) for the extension of services agreement for Municipal Audit Professionals, LLC for the personal property audit for the County. This agreement recognizes the new termination date of the agreement to be extended until June 20, 2016. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-06-16) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

14. Resolution (R-07-16): Elected Officials authorized to use purchasing card and/or credit cards (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of resolution (R-07-16) for the adoption of the attached Purchasing Card and Credit Card Ordinance for Dade County Elected Officials. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-07-16) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

15. Ordinance No. 02-04-16: Authorizing Elected Officials to use purchasing and/or credit cards (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of ordinance (O-02-04-16) authorizing Elected Officials to use purchasing and/or credit cards. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of ordinance (O-02-04-16) by polling each Commissioner whereas the board unanimously agreed to add the ordinance to the consent agenda as a first reading. A copy of this ordinance is attached to these minutes and made a part of the official record.

16. Revised State-wide Equalized 100% Digest – Sales Ratio Study Report – Georgia Department of Audits (INFORMATION ONLY)

Chairman Rumley introduced Ms. Paula Duvall, Chief Appraiser who announced the revised State-wide Equalized 100% Digest – Sales Ratio Study Report – Georgia Department of Audits for school tax purposes for the calendar year 2014. This information should be substituted for previously delivered information on or about June 25, 2015. No other official action was required to be taken.

17. Alcohol Beverage Control Board members to address amending Ordinance No. O-2-95 (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley called on a member of the ABC board to discuss the next agenda item. Mr. Robert Russell discussed ordinance (O-2-95) concerning the restriction on the sale of malt beverages or wine on any county, state and/or national election day. It is the request of the ABC board that this restriction be removed from the ordinance. Chairman Rumley recommended to the board that Mr. Rogers be authorized to draft necessary legislative language and amend the ordinance. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of the amendment to this ordinance (O-02-95) by polling each Commissioner whereas the board unanimously agreed to add the ordinance to the consent agenda as a first reading.

Chairman Rumley called for any additional business to come before the Commission during the work session, hearing none the Chair recessed the workshop meeting at 6:55 p.m. to prepare for the regular meeting to begin.

Respectfully submitted as recorded,

Don Townsend, Clerk to the Commission

Attest:

Rebecca Jones, Deputy Clerk



DADE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING

Thursday, January 7, 2016

7:00 p.m. (or following recess from Work Session)

Board of Commissioner's Public Meeting Room ~ Suite 259
Dade County Government Administrative Building
71 Case Avenue
Trenton, Georgia 30752

MINUTES

This document was unanimously approved by the Board of Commissioners at a regular meeting held on February 4, 2016. Any clerical and/or scriveners error is made by mistake and not purposely, and so should be readily remedied without objection; nor be binding on the county or any officer.

Ratified by Commissioner's: February 4, 2016

CALL TO ORDER

Chairperson/County Executive Ted M. Rumley called the meeting to order at 7:07 p.m. The Chair announced a quorum of Commissioners present, and therefore a legal meeting was called to order and in session.

ROLL CALL ~ COMMISSIONERS

Ted Rumley, Chairperson/County Executive	PRESENT
Robert Goff, Vice Chairman/Commissioner (District 3)	PRESENT
Mitchell Smith, Commissioner (District 1)	PRESENT
Scottie Pittman, Commissioner (District 2)	PRESENT
Allan Bradford, Commissioner (District 4)	PRESENT

COUNTY STAFF

Robin Rogers, County Attorney	PRESENT
Don Townsend, Clerk to the Board of Commissioners	PRESENT
Rebecca Jones, Deputy Clerk	PRESENT

INVOCATION

Mr. Robert Goff, Vice Chairman of the Board of Commissioners

PLEDGE OF ALLEGIANCE

Recited in unison

ADMINISTRATIVE REPORTS

The following monthly reports are verbally made at each regular monthly commission meeting by each respective Commissioner. Comments made and/or administrative reports are not transcribed nor made a part of this record.

Commissioner's reports were provided:

- Mitchell Smith reported information regarding the following departments:
 - Budget
 - Building and Property
 - Building Maintenance
 - Emergency Services ~ E-911, EMS, EMA
 - Fire Departments – North Dade & Trenton
 - Roads – District 1
- Scottie Pittman reported information regarding the following departments:
 - Budget
 - Fire Departments – Davis & New Home
 - Maintenance Shop
 - Parks & Recreation
 - Public Library
 - Roads – District 2
- Robert Goff reported information regarding the following departments:
 - Budget
 - Economic Development
 - Financial
 - Fire Departments – South Dade
 - Human Resources
 - Roads – District 3
 - Senior Citizens Center
- Allan Bradford reported information regarding the following departments:
 - Budget
 - Fire Departments – New Salem & West Brow
 - Public Transportation
 - Roads – District 4
 - Sanitation
 - Transfer Station
- County Executive Ted Rumley provided news and information regarding day-to-day operations concerning the commission office and general affairs of county government:
 - Appointed Boards
 - Animal Control
 - Budget
 - Code Enforcement
 - Department of Family and Children Services
 - Georgia Extension Services
 - Economic Development
 - Industrial Development Authority
 - Judicial
 - Public Health
 - Public Safety
 - Public Works
 - The Northwest Joint Development Authority
 - The Northwest Georgia Regional Commission

APPEARANCES

- Mr. Alex Case, Mayor – City of Trenton
- Mrs. Marshana Sharp, Manager – Dade County Public Library
- Mrs. Kristy Hammond (Mr. Richard LaValla) – UGA Extension Dade County
- Mr. Zach Stone, Executive Director of the Dade County Chamber of Commerce

FISCAL REPORTS

Mr. Don Townsend, Chief Financial Officer verbally reported the financial status of Dade County and filed a monthly financial report with each Commissioner. A copy of this report is attached to these minutes and made a part of the official record.

Adoption of the Financial Report (Adopted)

Motion made by: Commissioner Robert Goff
Seconded by: Commissioner Allan Bradford
Those voting in favor: 5 – Bradford, Goff, Pittman, Smith, Rumley
Those opposed: 0 – N/A
Decision: Passed by unanimous vote

LEGAL MATTERS

Mr. Robin Rogers, County Attorney noted no official actions to be reported.

UNFINISHED BUSINESS

There was no unfinished business to discuss or take action upon.

NEW BUSINESS

Other than the Consent Agenda there was no other new business discussed or voted upon.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered routine by the County Commission and will be enacted by one motion. No separate discussion will take place on these items. If discussion of any Consent Agenda item is desired, the item will be moved to the Regular Meeting Agenda under New Business for separate consideration.

Adoption of the Consent Agenda (Adopted As Amended)

Motion made by: Commissioner Scottie Pittman
Seconded by: Commissioner Robert Goff
Those voting in favor: 5 – Bradford, Goff, Pittman, Smith, Rumley
Those opposed: 0 – N/A
Decision: Passed by unanimous vote

CITIZENS' PARTICIPATION

- Mr. Ray Cross, Sheriff of Dade County, Georgia
- Mr. Joe Chambers, Captain of Dade County Jail
- Mr. Don Townsend, County Clerk to the Board of Commissioners

EXECUTIVE SESSION

No Executive Session was required.

ADJOURNMENT

Motion made by: Commissioner Scottie Pittman
Seconded by: Commissioner Mitchell Smith
Those voting in favor: 5 – Bradford, Goff, Pittman, Smith, Rumley
Those opposed: 0 – N/A
Decision: Passed by unanimous vote

There being no further business Chairman Rumley gaveled the meeting adjourned at 8:03 p.m.

Respectfully submitted as recorded,

Don Townsend, Clerk to the Commission

Attest:

Rebecca Jones, Deputy Clerk