



DADE COUNTY BOARD OF COMMISSIONERS WORKSHOP MEETING

Thursday, March 3, 2016
6:00 p.m.

Board of Commissioner's Public Meeting Room ~ Suite 259
Dade County Government Administrative Building
71 Case Avenue
Trenton, Georgia 30752

MINUTES

This document was unanimously approved by the Board of Commissioners at a regular meeting held on April 7, 2016. Clerical error or Scrivener's error is an error due to a minor mistake or inadvertence and not one that occurs from judicial reasoning or determination. Typographical errors or the unintentional addition or omission of a word, phrase, or figure in writing or copying something on the record are all examples of clerical or scrivener's error. Such an error is made by mistake and not purposely and so should be readily remedied without objection. Any such error(s) made is not binding on the county or any officer.

Ratified by Commissioner's: April 7, 2016

CALL TO ORDER

Chairperson/County Executive Ted M. Rumley called the meeting to order at 6:01 p.m.

ROLL CALL COMMISSIONERS

Ted Rumley, Chairperson/County Executive	PRESENT
Robert Goff, Vice Chairman/Commissioner (District 3)	PRESENT
Mitchell Smith, Commissioner (District 1)	PRESENT
Scottie Pittman, Commissioner (District 2)	ABSENT
Allan Bradford, Commissioner (District 4)	PRESENT

COUNTY STAFF

Robin Rogers, County Attorney	PRESENT
Don Townsend, Clerk to the Board of Commissioners	PRESENT
Rebecca Jones, Deputy Clerk	PRESENT

WORKSHOP

1. Approval of agenda (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

The Chairman called for any changes to the workshop or regular agenda. County Clerk requested adding approval of Municode to the agenda. Chairman Rumley called for approval of the agenda by polling each Commissioner whereas the board unanimously agreed to add the amended agenda to the consent agenda for final approval during the regular meeting.

2. Approval of previous meeting(s) minutes (SPREADED ON THE MINUTES UPON ADOPTION OF THE CONSENT AGENDA)

The Chairman announced the reading from minutes of the February 4, 2016 workshop and regular meeting. The minutes are public record and available for review during normal business hours in the Office of County Clerk located inside the Dade County Commission office in the Administrative building. Chairman Rumley called for approval of the minutes by polling each Commissioner whereas the board unanimously agreed to add all minutes being considered to the consent agenda for final approval during the regular meeting.

3. Review Personnel Status Report (SPREADED ON THE MINUTES UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley called for questions or any changes pertaining to the personnel status report. Hearing none Chairman Rumley called for approval of the personnel status report by polling each Commissioner whereas the board unanimously agreed to add this report to the consent agenda for final approval during the regular meeting.

4. Board Appointments and/or Proclamations (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley called for any proclamations. Chairman Rumley proclaimed March 6 through March 12, 2016, as Save Your Vision Week presented by the Dade County Lions Club. During this time, the Commission invites eye care professionals, teachers, members of the media, and all organizations dedicated to preserving eyesight to join in activities that will raise awareness of eye and vision health. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this proclamation by polling each Commissioner whereas the board unanimously agreed to add the proclamation to the consent agenda for final approval during the regular meeting. A copy of this proclamation is attached to these minutes and made a part of the official record.

Chairman Rumley called for any appointments. Chairman Rumley called for the reappointment of Joe D'Agostino to the Department of Family and Children Services Board for a term of five years commencing April 1, 2016 and expiring March 31, 2021 (Resolution R-12-16). Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this appointment by polling each Commissioner whereas the board unanimously agreed to add the resolution (R-12-16) to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

5. Approval of SPLOST / Capital Equipment (if any)

- a. Dade County Information Technology – County's Network Infrastructure – Hardware and software (TABLED)

An updated to the County's network infrastructure for both hardware and software was discussed in detail by Alex Case. Chairman Rumley called for approval of this SPLOST expense by polling each Commissioner whereas the board unanimously agreed to table this expense until an RFP could be completed for additional quotes. No other official action was taken.

6. Resolution (R-11-16): County employee substance abuse policy (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley announced a resolution (R-11-16) approving the amendment of the drug and alcohol testing policy for Federal Transit Administration (FTA) funded employees of Dade County, Georgia. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-11-16) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

7. Resolution (R-13-16): FTA FY16 5311 Public Transportation Capital Supplemental Agreement #1 (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley announced a resolution (R-13-16) authorizing the supplemental agreement #1 PID – T005565 for a contract amount of \$39,747.60 for the FTA FY16 Section 5311 capital program by filing an amended application with the Georgia Department of Transportation and the United States Department of Transportation, for a grant for public transportation assistance under section 5311 of the Federal Transit Laws under Chapter 53 of Title 49 of the United States Code. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-13-16) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

8. Resolution (R-14-16): Declaration of County Surplus Property (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley announced a resolution (R-14-16) approving the sale and/or disposal of County capital equipment as declared surplus property. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-14-16) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

9. Creation of the Trenton-Dade County Historic Preservation Commission (NO ACTION TAKEN)

Chairman Rumley announced an idea creating the Trenton-Dade County Historic Preservation Committee/Commission. Chairman Rumley called for any questions. There was discussion as to whether a committee or commission should be established in regards to matters pertaining to the historic courthouse building. Mr. Rogers noted a committee is far less formal than a commission, however, with a commission there are grants that the County could apply for. Don Townsend stated that we currently have everything in place for a commission except for passing a resolution. Don and Robin Rogers are going to work together in the upcoming month on the resolution for a joint City-County Historic Preservation Commission. Enabling legislation authorizes the Chairperson/County Executive to appoint members to special committees of the Board of Commissioners. This committee shall serve in an advisory capacity to the Board of Commissioners for matters pertaining to the renovation and restoration of the historic courthouse owned and operated by Dade County, Georgia. Chairman Rumley

appointed the following individuals to the Historic Courthouse Preservation Committee Mrs. Sarah Moore, Ms. Donna Street, Mrs. Audrey Clark, Mr. Rex Blevins and himself (Mr. Ted Rumley). The agenda shall be posted in the hallway of the Dade County Administrative Building and County Clerk Don Townsend shall record minutes. Initially the committee shall meet monthly on the second and fourth Tuesdays at 3:00 p.m. inside the Commissioner's office located at the Dade County Administrative Building. Committee meetings are open to the public.

10. FY2016 Budget Process (INFORMATION ONLY)

Discussion of the proposed timeline of the FY2016 budget process. This was for informational purposes only and no poll was taken. No other official action was required to be taken. A copy of the budget timeline is attached to these minutes and made a part of the official record.

11. Approval of Contract with Municode for codification of County Ordinances (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended approval of the contract with Municode for codification of County Ordinances. Municode is the nation's largest, most experienced codifier and is less expense than the company the County is currently using. We are the only county in the State of Georgia that doesn't use Municode. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of the Municode contract by polling each Commissioner whereas the board unanimously agreed to add the contract to the consent agenda for final approval during the regular meeting. A copy of this contract is attached to these minutes and made a part of the official record.

12. Update on proposed bill to restrict sex offenders proximity from minors – Ms. Jessica Castillo (INFORMATION ONLY)

Chairman Rumley introduced Ms. Jessica Castillo. Ms. Castillo updated the Board on her progress with the State of Georgia on the proposed bill to restrict sex offender's proximity form minors. No other official action was required to be taken.

Chairman Rumley called for any additional business to come before the Commission during the work session, hearing none the Chair recessed the workshop meeting at 6:46 p.m. to prepare for the regular meeting to begin.

Respectfully submitted as recorded,

Don Townsend, Clerk to the Commission

Attest:

Rebecca Jones, Deputy Clerk



DADE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING

Thursday, March 3, 2016

7:00 p.m. (or following recess from Work Session)

Board of Commissioner's Public Meeting Room ~ Suite 259
Dade County Government Administrative Building
71 Case Avenue
Trenton, Georgia 30752

MINUTES

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Ratified by Commissioner's: April 7, 2016

CALL TO ORDER

Chairperson/County Executive Ted M. Rumley called the meeting to order at 7:02 p.m. The Chair announced a quorum of Commissioners present, and therefore a legal meeting was called to order and in session.

ROLL CALL ~ COMMISSIONERS

Ted Rumley, Chairperson/County Executive	PRESENT
Robert Goff, Vice Chairman/Commissioner (District 3)	PRESENT
Mitchell Smith, Commissioner (District 1)	PRESENT
Scottie Pittman, Commissioner (District 2)	ABSENT
Allan Bradford, Commissioner (District 4)	PRESENT

COUNTY STAFF

Robin Rogers, County Attorney	PRESENT
Don Townsend, Clerk to the Board of Commissioners	PRESENT
Rebecca Jones, Deputy Clerk	PRESENT

INVOCATION

Mr. Robert Goff, Vice Chairman of the Board of Commissioners

PLEDGE OF ALLEGIANCE

Recited in unison

ADMINISTRATIVE REPORTS

The following monthly reports are verbally made at each regular monthly commission meeting by each respective Commissioner. Comments made and/or administrative reports are not transcribed nor made a part of this record.

Commissioner's reports were provided:

- Mitchell Smith reported information regarding the following departments:
 - Budget
 - Building and Property
 - Building Maintenance
 - Emergency Services ~ E-911, EMS, EMA
 - Fire Departments – North Dade & Trenton
 - Roads – District 1
- Scottie Pittman reported information regarding the following departments:
 - Budget
 - Fire Departments – Davis & New Home
 - Maintenance Shop
 - Parks & Recreation
 - Public Library
 - Roads – District 2
- Robert Goff reported information regarding the following departments:
 - Budget
 - Economic Development
 - Financial
 - Fire Departments – South Dade
 - Human Resources
 - Roads – District 3
 - Senior Citizens Center
- Allan Bradford reported information regarding the following departments:
 - Budget
 - Fire Departments – New Salem & West Brow
 - Public Transportation
 - Roads – District 4
 - Sanitation
 - Transfer Station
- County Executive Ted Rumley provided news and information regarding day-to-day operations concerning the commission office and general affairs of county government:
 - Appointed Boards
 - Animal Control
 - Budget
 - Code Enforcement
 - Department of Family and Children Services
 - Georgia Extension Services
 - Economic Development
 - Industrial Development Authority
 - Judicial
 - Public Health
 - Public Safety
 - Public Works
 - The Northwest Joint Development Authority
 - The Northwest Georgia Regional Commission

APPEARANCES

- Mr. Alex Case, Mayor – City of Trenton
- Mrs. Marshana Sharp, Manager – Dade County Public Library
- Mrs. Kristy Hammond (Mr. Richard LaValla) – UGA Extension Dade County
- Mr. Zach Stone, Executive Director of the Dade County Chamber of Commerce

FISCAL REPORTS

Mr. Don Townsend, Chief Financial Officer verbally reported the financial status of Dade County and filed a monthly financial report with each Commissioner. A copy of this report is attached to these minutes and made a part of the official record.

Adoption of the Financial Report (Adopted)

Motion made by: Commissioner Allan Bradford
Seconded by: Commissioner Robert Goff
Those voting in favor: 4 – Bradford, Goff, Smith, Rumley
Those opposed: 0 – N/A
Decision: Passed by unanimous vote

LEGAL MATTERS

Mr. Robin Rogers, County Attorney noted no official actions to be reported.

UNFINISHED BUSINESS

There was no unfinished business to discuss or take action upon.

NEW BUSINESS

Other than the Consent Agenda there was no other new business discussed or voted upon.

CONSENT AGENDA

All matters listed on the Consent Agenda are considered routine by the County Commission and will be enacted by one motion. No separate discussion will take place on these items. If discussion of any Consent Agenda item is desired, the item will be moved to the Regular Meeting Agenda under New Business for separate consideration.

Adoption of the Consent Agenda (Adopted As Amended)

Motion made by: Commissioner Robert Goff
Seconded by: Commissioner Mitchell Smith
Those voting in favor: 4 – Bradford, Goff, Smith, Rumley
Those opposed: 0 – N/A
Decision: Passed by unanimous vote

CITIZENS' PARTICIPATION

- Mrs. Tasha Denton
- Mr. Cliff Auman

EXECUTIVE SESSION

No Executive Session was required.

ADJOURNMENT

Motion made by: Commissioner Allan Bradford
Seconded by: Commissioner Robert Goff
Those voting in favor: 4 – Bradford, Goff, Smith, Rumley
Those opposed: 0 – N/A
Decision: Passed by unanimous vote

There being no further business Chairman Rumley gaveled the meeting adjourned at 8:13 p.m.

Respectfully submitted as recorded,

Don Townsend, Clerk to the Commission

Attest:

Rebecca Jones, Deputy Clerk