



## SPECIAL CALLED MEETING

**Wednesday, March 24, 2021 at 2:00 p.m.**

Commissioners' Public Meeting Room  
Dade County Government Administrative Building  
71 Case Avenue, Room 259  
Trenton, Georgia 30752

## MINUTES

This document is tentative until ratified and approved by the Historic Preservation Commission; and therefore, shall not be binding on the county or any officer.

Scheduled date for ratification: April 21, 2021

### CALL TO ORDER

Chairperson Donna Street called the meeting to order at 2:02 p.m.

### ROLL CALL ~ COMMISSION MEMBERS

Donna Street, Chairperson	<b>PRESENT</b>	County Representative
Audrey Clark, Vice Chair	<b>PRESENT</b>	City Representative
Rex Blevins	<b>PRESENT</b>	County Representative
Sarah Moore	<b>PRESENT</b>	County Representative
Cindy Richie	<b>PRESENT</b>	City Representative

Chairperson Donna Street announced a quorum of Commission members present, and therefore a legal meeting was called to order and in session.

### EX OFFICIO MEMBERS IN ATTENDANCE

Ted Rumley, County Executive	<b>ABSENT</b>	<i>Ex-officio member for Dade County</i>
Alex Case, Mayor of Trenton	<b>ABSENT</b>	<i>Ex-officio member for City of Trenton</i>

### COUNTY STAFF IN ATTENDANCE

Don Townsend, Clerk to the Board of Commissioners	<b>PRESENT</b>
Carey Fauscett-Anderson, Public Information & Relations	<b>ABSENT</b>
William Back, Executive Director of Economic Development	<b>PRESENT</b>

## **APPROVAL OF AGENDA**

Chairperson Donna Street noted this was a special called meeting with a limited agenda as advertised, therefore, there was no need to approve the agenda since it cannot be amended. No official action was required to be taken.

## **READING OF MINUTES**

Chairperson Donna Street announced the reading of the minutes from the previous regular meeting of the Trenton-Dade County Historic Preservation Commission (HPC) would be held over until the next regularly scheduled meeting. No official action was required to be taken.

## **UNFINISHED BUSINESS**

Chairperson Street provided an update to the old historic courthouse renovations and asked Mr. Don Townsend to provide an update. Mr. Townsend reminded the members we received award notification for the Georgia Heritage Grant application originally applied for through the Georgia Historic Preservation Division (HPD) on June 28, 2019. The HPD announced the award to the HPC on December 18, 2019 for an award amount of \$20,000 for work on the old courthouse's roof substructure. Mr. Townsend noted the HPC proceeded with issuance of a request for proposal (RFP) for contractors to submit proposals on this project. After receiving proposals, the HPC selected Blevins Construction Management, Inc. and recommended to the Board of Commissioners consider them for the at a regular Commission meeting held on October 1, 2020 whereas received notice to proceed from then HPD's grant manager Ms. Melanie Holthaus. Blevins Construction began working on the project in November 2019 and has now completed the project as specified by the engineers. Mr. Townsend will submit the cancelled checks showing full payment to Blevins Construction onto the HPD for grant reimbursement prior to June 30, 2021. No official action was required or taken.

Chairperson Street noted due to the pandemic the HPC's public educational and informational meetings with the public were delayed multiple times. Collectively we have decided to host virtual public information sessions regarding to educate local citizens on the happenings of the local Trenton-Dade County Historic Preservation Commission. Mrs. Carey Fauscett-Anderson agreed to digitally record some of our members making these presentations. Mrs. Sarah Moore will discuss the formation of the HPC; and Mr. Rex Blevins will discuss the Centennial 100 Year Farms recognition. Various other programs are being considered and shall be recorded soon. No official action was taken.

Chairperson Street discussed grant opportunities that included Georgia Power's Community grant program and USDA's grant for HVAC. It was recommended that we discuss with Mr. Bruce Case the order of operations to consider before bidding e.g. first plumbing, second electrical, third HVAC, etc. It was also recommended that County employees may be used primarily to complete as many steps as possible to save time and funding. Mrs. Street noted we need some basic information to proceed with an application for grants i.e. HVAC that may be source funds coming from U.S.D.A. No official action was taken. Ms. Street also mentioned Lowe's Hometown Grant (\$100,000 total nationwide) to benefit 100 communities in America. No official action was taken.

## **NEW BUSINESS**

Chairperson Street announced under new business it has been recommended we officially move our monthly meeting to the third Wednesday of each month at 2:00 p.m. Mr. William Back reviewed the bylaws (Section IV Meetings, paragraph 1) to determine proper procedural protocol to amend the day/time of a regularly scheduled meeting. He recommended the HPC vote on the measure today, then follow these procedures to ensure compliance to officially move the meeting date. Commissioner Sarah Moore moved to amend the bylaws to allow the regular monthly meeting of the joint historic preservation commission to be moved to the third Thursday of each month at 2:00 p.m., and Commissioner Rex Blevins seconded the motion on the floor. The Chair called for approval of the motion on the floor by polling each Commissioner whereas the board unanimously agreed to amend the bylaws changing the meeting day of the month to the third Thursday as recorded:

**Motion made by:** Mrs. Sarah Moore  
**Seconded by:** Mr. Rex Blevins  
**Those voting in favor:** 5 – Blevins, Clark, Moore, Richie, Street  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

Chairperson Street discussed our local HPC proceeding with Phase 2 of the Historic Survey of the Piney Community. Ms. Street requested Mr. Townsend to see if Mr. Chris Howell, GIS Specialist in Property Records could produce a map similar to the map he produced for Trenton Survey. Mr. Townsend noted he would contact Mr. Howell regarding the request. Commissioner Rex Blevins moved to table this item until more information may be obtained, and Commissioner Sarah Moore seconded the motion on the floor. The Chair called for approval of the motion on the floor by polling each Commissioner whereas the board unanimously agreed to table this item for a later time as recorded:

**Motion made by:** Mr. Rex Blevins  
**Seconded by:** Mrs. Sarah Moore  
**Those voting in favor:** 5 – Blevins, Clark, Moore, Richie, Street  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

Chairperson Donna Street called for any other new business. Hearing no further business to discuss, the Chair announced the next regularly scheduled meeting of the Trenton - Dade County Historic Preservation Commission would take place on Thursday, April 22, 2021 at 2:00 p.m. to be held in the Commissioners' meeting room located inside the Dade County Administrative Building

The Chair called for a motion to adjourn, whereas Commissioner Sarah Moore moved to adjourn the meeting, and Commissioner Rex Blevins seconded the motion. The Chair gaveled the meeting adjourned at 3:35 p.m.

Respectfully submitted as recorded,

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Mr. Don Townsend, Recording Clerk to the  
Trenton-Dade County Historic Preservation Commission  
and County Clerk to the Board of Commissioners of  
Dade County, Georgia